

SUFFERN FREE LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING
May 23, 2023

(Amended June 27, 2023)

The following Minutes were amended to replace the word “employers” with the word “employees” on page 3 under Health Insurance Premiums.

The amended sentence should read as follows:

Director Darlene Alessi confirmed that as of July 1, 2023, Empire Plan Premiums will decrease by approximately \$704 monthly for participating employees.

Meeting Called to Order:

President Craig H. Long called the Regular Meeting to order at 7:41 p.m. A quorum was present.

Trustees Present: Craig H. Long, Warren E. Berbit, Mario F. Pensa, Karen Bash-Romaner, Erb Cooper, James J. Galvin, Michael Minevich

Absent and Excused: Donalee Berard, Mark Murphy

Staff Present: Darlene Alessi, Director

Public Present: Lillian Tuohy, Suffern High School Student

Review of the Minutes of the Regular Meeting of April 25, 2023

MOTION

A motion was made by Karen Bash-Romaner, seconded by James J. Galvin, and carried to accept the Minutes of the Regular Meeting of April 25, 2023. Motion approved.

Financial Report -Mario F. Pensa

Due to Treasurer Donalee Berard’s absence, Mario F. Pensa reported from the Treasurer’s April 2023 Cash Balance Sheet and Financial Statement.

- Operating funds decreased by \$201,948.
- Total Operating Funds reported at \$2,188,388.
- NFS Investment Funds reported at \$2,441,285.
- Total Reserve Funds reported at \$2,871,716.
- Total Funds \$5,060,104.
- Variable income was reported at \$9,419.
- Expenses reported at \$212,663.
- Overall operational expenses are within the estimated fiscal budget.

MOTION

A motion was made by Erb Cooper, seconded by Warren E. Berbit, and carried to accept the financial report as presented. Motion approved unanimously.

Director's Report –Darlene Alessi

The Director referred to her written report that was submitted prior to the meeting. (Report attached)

Committee Reports:

~Building and Grounds –Mario F. Pensa

No Report.

~Finance Committee –Warren E. Berbit, Mario F. Pensa, Donalee Berard

No Report.

~Personnel Committee –Warren E. Berbit, Karen Bash-Romaner, James J. Galvin,
Michael Minevich

No Report.

~Policy Committee –Erb Cooper, Karen Bash-Romaner, James J. Galvin

Erb Cooper announced that the Committee will need to review several Library policies that may need to be revised to ensure compliance with new NYS Laws.

UNFINISHED BUSINESS

None.

NEW BUSINESS

~Personnel

- New Hire – Luis De Jesus
- Resignation – Barbara Doberman

MOTION

A motion was made by James J. Galvin, seconded by Karen Bash-Romaner to approve the new hire, Luis De Jesus, for the part time maintenance position and to accept Barbara Doberman's resignation. Motion carried unanimously.

~Official Budget Vote Results

President Craig H. Long announced the official Budget Vote results of April 23, 2023.

Suffern Free Library: 178 Yes 27 No

Sloatsburg Public Library: 83 Yes 12 No

MOTION

A motion was made by James J. Galvin, seconded by Erb Cooper to accept the official Budget Vote results of April 23, 2023.

~New Laws in the Library Workplace

Director Darlene Alessi asked the Policy Committee to review the information packet provided by *The Law Office of Stephanie Adams, PPPC*, regarding new laws implemented by NYS that will possibly impact the Library's policies as well.

~Health Insurance Premiums

Director Darlene Alessi confirmed that as of July 1, 2023, Empire Plan Premiums will decrease by approximately \$704 monthly for participating employers.

~Officers and Library Signatories

President Craig H. Long entertained a motion that the Board approve the updated officers and signatories of the Board of Trustees to reflect the changes discussed at the last Board meeting.

MOTION

A motion was made by James J. Galvin, seconded by Michael Minevich to approve the following officers and signatories of the Board of Trustees as presented:

- Craig H. Long – President
- Warren E. Berbit – Vice President
- Donalee Berard – Treasurer
- Karen Bash-Romaner – Secretary

The motion was passed by all those present.

ADJOURNMENT

MOTION

A motion was made by James J. Galvin, seconded by Erb Cooper to adjourn the meeting at 8:06 p.m.

Respectfully Submitted,

Karen Bash-Romaner, Secretary

